

**Burlington City Hall Exhibit**  
**'CALL FOR ENTRY'**  
**City of Burlington, City Hall Gallery**

**About The City Hall Gallery**

The City of Burlington has created a significant exhibition space in the lower level of Burlington City Hall (426 Brant St.). The Gallery features two 30-foot walls (60 linear feet total) with an art hanging system and integrated lighting that is ideal for displaying two-dimensional artwork.



**Entry Opens: Friday February 25, 2024 through EntryThingy via BFAA website**

**Entry Deadline: Sunday April 14, 2024 midnight**

**Show Duration: April 26, 2024 to July 25, 2024**

**About the Exhibition**

The BFAA has been given the exciting opportunity to showcase original fine art as the inaugural exhibit for this exhibition space. In total, the space can accommodate 20–30 paintings, depending on the size of the chosen pieces. ***For this exhibit, the width of the painting (including frame) may not exceed 36”.***

**Who is Eligible?**

All current members of the BFAA in good standing who are emerging, mid-career or established artists are welcome to enter their original artwork.

**Application Criteria**

- Current BFAA members may submit up to **two original pieces of art** for consideration, of which **only one may** be chosen by the curators.
- Online applications will only be accepted through EntryThingy. See details below for entry process and digital image criteria.

## Exhibition Guidelines Terms and Regulations

- All works must be original artwork and not violate the copyright of any other individual or entity.
- The work must be suitable for presentation in a public space, for all ages (i.e., artwork may not contain profanity, religious or political subject matter, hate speech, graphic imagery, etc.).
- The exhibits will be curated by the Coordinator and curators to present a cohesive exhibit. They will strive to provide an appealing representation of the strong talent within the BFAA and to best highlight each piece of art in the exhibit space.
- Artwork generated using an artificial intelligence (AI) platform in whole or part is **NOT permitted**
- A City staff representative will be given the opportunity to view and comment on the suitability of work for this public space prior to finalizing the artwork selected for the curated exhibit.
- All submitted artworks must be wired for hanging according to BFAA standards.
- All artwork must be hung using the provided art hanging system. The space cannot accommodate additional furniture, fixtures, plinths, etc. As such, the Gallery is best suited to two-dimensional work only.
- The venue coordinator will arrange drop-off and pick up times with City staff and the artists. Artists are expected to adhere to these dates and times or make suitable alternate arrangements. Paintings must be picked up on the closing date of the exhibit as there is no storage available.
- Artists are responsible for processing any sales of their art work
- A commission of **20% of all sales** will be paid to the Burlington Fine Arts Association for work shown during the exhibit up to and including **July 25, 2024**. Any sold artwork must remain on exhibition for the duration of the show.
- Art will hang for three months. If necessary, the artist may ask the venue coordinator to withdraw their artwork after the first month of the exhibit. The artist is responsible to provide alternate artwork in its place.
- Artists grant the BFAA and City of Burlington the right to use their art, if curated into the exhibit, for publicity and website purposes connected to

the City Hall Exhibit. Full credit will be given to the artist in any such case.

- The artist acknowledges the City of Burlington, BFAA and its representatives will not be responsible for theft or loss of, or damage to artwork; however, all reasonable care to safeguard the works will be taken while entries are in the City Hall Exhibition Gallery
- It is highly recommended by the City, although not mandatory, that each individual artist has and maintains personal insurance for a Fine Arts Exhibit to cover potential damage to the art caused by accident, act, omission or by intentional act of the City or a third party. The artist should ensure that the insurance covers the work(s) for the duration of the exhibition, installation and takedown.

### **EntryThingy Process and Criteria for Digital Image Files**

- The application will open on EntryThingy via the BFAA website as of February 16, 2024 and close midnight, April 15, 2024. How to use EntryThingy videos can be [found here](#).
- Images must be in **JPEG format**, with a maximum resolution of **1024 x 768 pixels at 72dpi**, and be no larger than **2 megabytes**.
- Label image file as follows: Last Name\_Title\_Medium\_Dimensions unframed (H"xW"), for example: Dolson\_paintingtitle\_oil\_20X16 **NOTE: no spaces are to be used in this label information.**
- Any jpeg image must **not** include a frame; e.g., the image must only show your art
- Please indicate in EntryThingy whether the piece is for sale with the price OR NFS.

### **Important Dates**

EntryThingy application open	Friday February 25, 2024
Submission deadline	Sunday April 14, 2024 midnight
Selected Artwork drop-off* at the City Hall Gallery, 426 Brant Street	Thursday April 25, 2024 time to be confirmed
Pick up* of Artwork from City Hall Gallery	Thursday July 25, 2024 time to be confirmed

\*Artists are required to drop off, pick up or make arrangements for drop off or pick up on the days noted above