

"Travel" Label Instructions

Labels

----- Attach to Front of Artwork -----
(Please Print Clearly)

Name: _____

Title: _____

Medium: _____ **Size: h x w in inches** _____

For Sale (Y/N) _____ **Value:** _____ (if not for sale value for insurance)

----- ✂ -----

----- Attach to Back of Artwork -----
(Please Print Clearly)

Name: _____

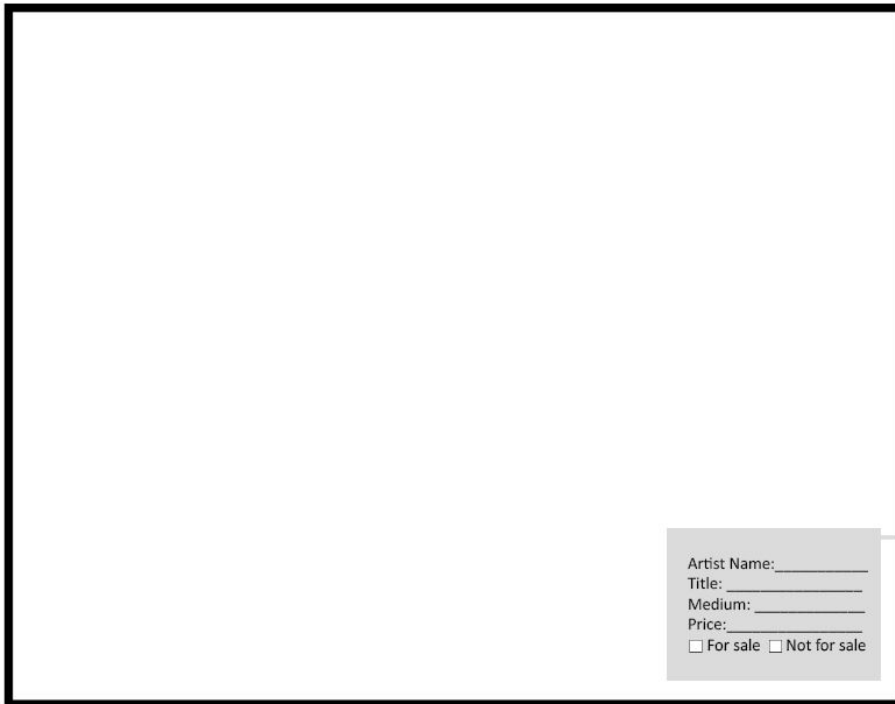
Title: _____

Medium: _____

Size: _____ **For Sale (Y/N)** _____ **Value:** _____

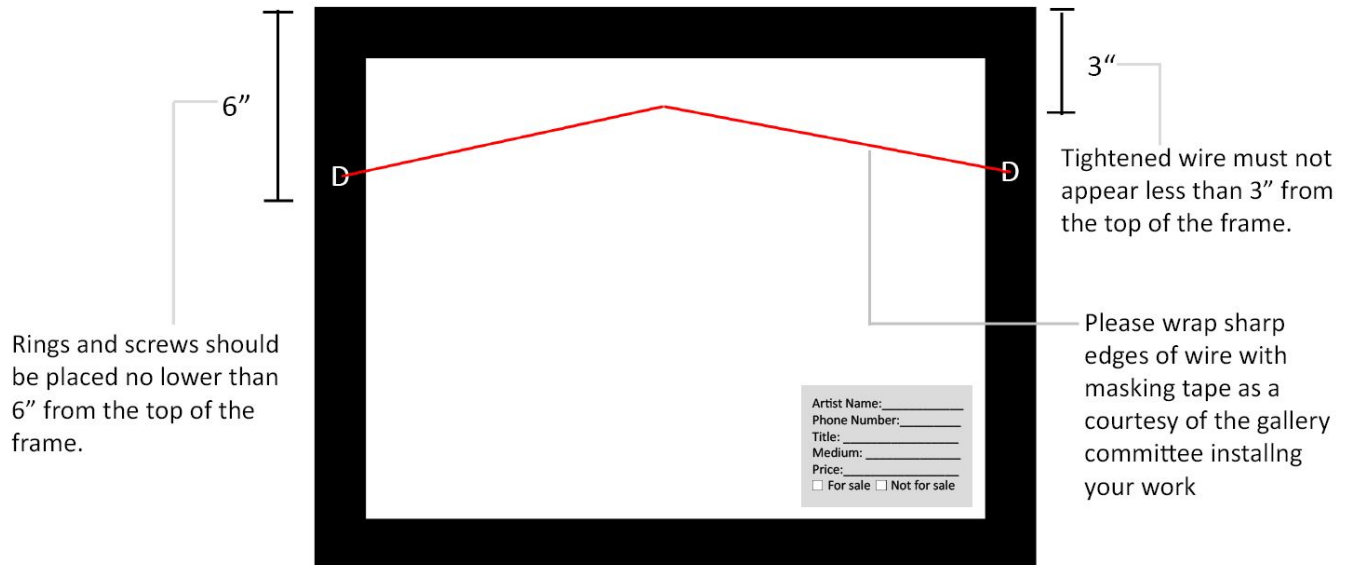
----- ✂ -----

FRONT OF 2D ARTWORK



Each exhibiting artwork should have two labels. One on the front and on the back. The front label should be secured with tape for easy removal.

BACK OF 2D ARTWORK



Rings and screws should be placed no lower than 6" from the top of the frame.

Tightened wire must not appear less than 3" from the top of the frame.

Please wrap sharp edges of wire with masking tape as a courtesy of the gallery committee installing your work